## MINUTES

## OF THE FOULNESS ISLAND PARISH COUNCIL (FIPC)

## HELD AT THE LODGE FARM STAFF PREMISES, FOULNESS ISLAND

## ON WEDNESDAY 27th SEPTEMBER 2023.

## 52 23-24 To Record the Members and Public Present: 7.oo pm

Councillor (Chairman) Mrs E Pitts.

Parish Councillors: Mrs F Giles and Mr A Holyland.

Essex & Ward Councillor: Mr Mike Steptoe.

Ward Councillors: None.

QinetiQ representative: Ms Nicki Uden.

Members of the Public: Mr and Mrs P Carr.

The Parish Clerk: Mr B Summerfield.

**53 23-24** **Chairman’s Comments:**

The Chairman welcomed all Councillors and the public to the meeting.

**54 23-24** **Apologies and reasons for absence:**

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reasons for FI Councillors absence: Mr G Bickford (Covid),

iii Ward Councillors: None

**55 23-24** **Declarations of Interests:**

i To receive all declarations of interests: None.

ii The Chairman reminds Councillors to declare any further interests as they became evident to them,

during the progress of the meeting.

**56 23-24** **Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

I QQ Community Liaison Officer Ms Nicki Uden reported: and enhanced the information in the emailed QQ

Updates since the last July meeting – the recent Havengore Bridge lorry Incident – the Anglian Water

plant is now fully operational – all Ground Management reports received from the public and FIPC

have been passed on to QQ – Speeding vehicles monitoring is operational - QQ’s thanks go to

Mr John Burrows for cutting the Island verges.

ii Essex and Ward Councillor Mr Mike Steptoe reported: level 2 devolution is gathering pace including

Essex CC, Thurrock, Southend, Police and Fire brigade – the Locality Fund grants are available

through the Councillor and open to all bodies.

iii Councillors and the public raised their concerns re: overbright floodlighting at Jerry Wood –

complaints were forwarded re: some tenants very noisy Dogs at various locations on the Island,

disturbing their neighbours rightful peace and quiet.

**57 23-24** **To Receive the Minutes of the Meeting of the 12th July 2023:**

The Minutes were read and were Resolved to be agreed.

Proposed by Councillors: Mr A Holyland, seconded by Mrs F Giles and agreed by all.

The Chairman duly signed the Minutes as a correct record.

**58 23-24** **Matters Arising from the Minutes: (Not on the Agenda)**

i **(**Minute 50 23-24)An FIPC speed Camera to record Speeding vehicles through the Island’s Villages

The purchase of a FIPC speed camera was rejected.

ii (Minute 50 23-24) QQ policing of the speed limits during the daytime and rush hours:

Was discussed.

iii (Minute 50 23-24) The High Sheriff of Essex visit to Foulness Island on the 22nd September 2023.

Was reported well received at the Heritage Centre.

**59 23-24** **Finance:**

I The FIPC Financial Statements (circulated on 27th September 2023) were recorded.

Ii The Co-op Bank Financial Statements (circulated on 27th September 2023) were recorded.

iii The FIPC balances were checked as correct against Bank Statements by Cllrs: Mrs F Giles and Mrs E Pitts.

iv The Public Rights were published and Exemption declaration to PKF-Littlejohn was confirmed by PKF.

v The Pension Regulators three year PAYE-RTI update was confirmed.

vi i The Foulness Island Parish Council (FIPC) financial records show that the use of the Staff Premises

at Lodge Farm for Foulness Island Parish Council meetings, was last invoiced at £80-00 for the year

up to 31st March 2021: @ £10 per meeting.

ii The FIPC requests invoices for the last two years up to 31st March 2022 and up to 31st March 2023

for the use of the Staff Premises.

iii The Clerk to forward the FIPC request for invoices.

vii I **To discuss and resolve the Clerk/RFO’s authority for Bank Transfer payments:**

Resolved: the Clerk is authorised to make Bank Transfer Payments to meet all payment dates.

Proposed by Councillors: Mrs E Pitts, seconded by Mr A Holyland and agreed by all.

ii **Councillors to Ratify the Bank transfers to date:**

**1) CREDITS**:

None.

**2) DEBITS:**

01/08/23 B Summerfield (Salary August) £ 168-77.

01/09/23 B Summerfield (Salary September) £ 168-77.

**3) The above copies of receipts of income, payments and transfers were co-signed by councillors:**

viii The Clerk’s invoice for Office use 2022-23 @ £117-51 was agreed and was recorded.

ix The Clerk’s invoice for Fuel/Transport use 2022-23 @ £103-96 was agreed and was recorded.

x Payment to HMRC PAYE-RTI: 2nd Quarter @ £ 126-57 was agreed and was recorded.

xi Resolved all ratified Credits and Payments, auditing/financial statements, donations, receipts and Bank

transfers.

Proposed by Councillors: Mrs E Pitts, seconded by Mr A Holyland and agreed by all.

**60 23-24** **The Parish Council Burial Ground:**

i The Clerk reported a recent inspection has found the new C5 grave in good finished and marked order.

ii The updated copies of the Foulness Island Parish Council Burial fees 12th July 2023 were distributed to

councillors and recorded..

**61 23-24** **Planning:**

Application no 22/00…………………/FUL None.

**62 23-24** **Correspondence:**

i An e/letter August 2023 from BASIC ESSEX re: [www.basicessex.org.uk](http://www.basicessex.org.uk) was reserved for the next meeting.

ii ‘Bleed Kits’ for Foulness Island was reserved for discussion at the next meeting.

iii Essex Air Ambulance funding was reserved for discussion at the next meeting.

iv The QQ ‘Foulness Residents’ Updates: July/August/September 2023 were recorded.

v The Foulness Island newsletters of July/August/September 2023 were recorded.

vi Printed Publications and General Information received by the Clerk are available on demand.

**63 23-24** **Streetlights:**

Councillors reports: None.

**64 23-24** **Highways:**

i Responses from QQ re: correspondence forwarded to Mr John Cooper, QQ was inconclusive.

ii Mr A Holyland’s email and photographs of the vegetation on the Island’s road systems was recorded.

iii Mr A Holyland’s email and photographs of the potholes and progressing cracks and potholes on the Island’s

road systems was recorded.

iv i After discussion on the above it was agreed: the local MP’s attention is to be drawn to the Foulness residents

perceived downward management attention to Foulness Islands roads and all of the Islands green maintenance by

QinetiQ over the last several years and the corresponding loss of staff morale and pride in their work.

ii The danger to residents and staff alike due to poorly maintained roads, lighting, and overgrowing road site

lines for heavy MOD/ammunition lorries, etc; the poorly maintained overgrown grass on the Island and the danger

from potential wildfires as a constant threat.

v Emails between QQ and the RDC re: Tree work - Parish Council Graveyard was recorded.

vi Councillor Mr A Holyland reported both defibrillators OK!

**65 23-24** **Play space reports:**

Councillor Mr G Bickford’s Play space inspection reports: to the next meeting.

**66 23-24** **Website:**

The website to be further updated with the inclusion of this meetings’ information.

**67 23-24** **Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

Items:

68 23-24 The next Foulness Island Parish Council Meeting:

**Agreed:** **WEDNESDAY 6th December 2023 (Precept).**

There being no further business the Chairman closed the meeting at 8.20 pm.

**1st December 2023. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**